

STEPS TO BECOMING A BOULDER COUNTY 4-H LEADER

Thank you for your interest in becoming a volunteer with the Boulder County 4-H program. Before that is possible, all the following must be completed and confirmed in order to receive authority to serve as 4-H volunteer. Applications must be completed within the current 4-H year (Oct 1 – Sept 30) or applicants will have to repeat the process.

1 ONLINE ENROLLMENT

Apply to become a leader by enrolling on [4-H Online](#). Detailed instructions can be found at [Boulder4H.org](#) (click on the 4HOnline logo) or by referencing “[How do I Enroll on 4-H Online](#)” for detailed instructions.

Colorado State University Extension
Colorado 4-H Youth Development

Welcome to 4HOnline
Welcome to Colorado 4HOnline

ENROLLMENT FOR THE 2012-2013 4-H YEAR STARTS OCTOBER 2, 2012
ENROLL IN 4-H OR REGISTER FOR AN EVENT USING THIS SITE.

NEW FAMILIES | GETTING STARTED | WHO NEEDS A PROFILE

Please visit your County Extension Office before enrolling to find out about all the great things your county 4-H Program has to offer.

October 2nd starts a new 4-H enrollment year on 4HOnline. All profiles will change to INACTIVE, you will need to re-enroll for the next 4-H year. Profiles change every year so it is important that everyone (youth and adults) update their profile before submitting.

ALL 4-H Members and Volunteers need to complete both a family and individual profile for membership and to be able to register for events. For questions or problems with 4HOnline, please see the online HELP page for assistance.

Having problems with 4HOnline using Internet Explorer? Firefox Mozilla or Google Chrome might work better in using this program. If you are a Mac/Apple user, verify you have all of your updates current.

Download the 4-H Family Help Sheet for enrollment instructions.

I have a profile
 I need to set a profile
 I forgot my password

Email: _____
Password: _____
Role: Family

Log In

Contact Us | Privacy Policy | Default Policy

2 BACKGROUND CHECK

You will provide background information when you enroll on 4-H Online.

Watch for an email from **HireRight**. Check your junk/spam. Follow the instructions on the email, right away as the email will expire after two days.

Volunteer Screening

Background Check (Applicant Information)

First: _____
Middle: _____
Last: _____
Present Address: _____
City/State/Zip: _____
Telephone Number: _____
Date of Birth (required: 10/11/1985): _____

REFERENCES

Reference #1
Name: _____
Address/City/Zip: _____
Phone: _____

Reference #2
Name: _____
Address/City/Zip: _____
Phone: _____

Reference #3
Name: _____
Address/City/Zip: _____
Phone: _____

AUTHORIZATION SIGNATURE

Colorado State University conducts background checks on all volunteers. I understand I serve as a volunteer at the request of Colorado State University Extension. That request can be withdrawn for any reason, or no reason, at any time. I agree to abide by the 4-H Code of Conduct and to enforce the Code of Conduct with 4-H members I supervise.

Please sign your full name - required: Phantom Leader
Date of Agreement (Today's Date) - required: 11/6/2013

<< Previous Return to Member List Continue >>

3 POSITIVE REFERENCES

When you enroll on 4-H Online, you will provide **contact (full address)** for three references (known for at least two years, only one per household, no family).

To speed up the process, please contact your references. Ask them to watch for a PDF form by email and to return it quickly.

Today's Date: _____
Applicant's Name _____ (Phone Print)
4-H Club Name: _____

The above listed person is interested in becoming a volunteer 4-H leader in the Boulder County 4-H Youth Development Program and has given your name as a reference.
We are interested in finding volunteer adults who are interested in working with young people in 4-H to develop life skills, leadership, self-responsibility and self-confidence. As volunteer 4-H leaders, volunteers spend time attending meetings and working with youth and the 4-H staff to plan and conduct 4-H programs on the club and county levels.
We, therefore, ask you to help by filling out the form on the reverse side of this letter and return it to us as soon as possible. The applicant will not be considered as a volunteer with the 4-H program until we receive this reference back from you. Your comments are confidential and are appreciated.

Sincerely,
Kim Morrison, Extension Agent
4-H Youth, Home and Livestock
Nicole Adams, Extension Agent
4-H Youth, Home and Livestock

VOLUNTEER REFERENCE FORM

1. Please indicate in what context you know the applicant (no worker, friend, etc.)
For how long? _____

2. Please give your opinion of the applicant in the following areas:

	EXCELLENT	AVERAGE	UNSATISFACTORY	DON'T KNOW
COMMON SENSE				
DEPENDABILITY				
ABILITY TO WORK WITH YOUNG PEOPLE				
ABILITY TO WORK WITH ADULTS				
CHARACTER				

http://extension.colostate.edu/4H_4H2/Workbook

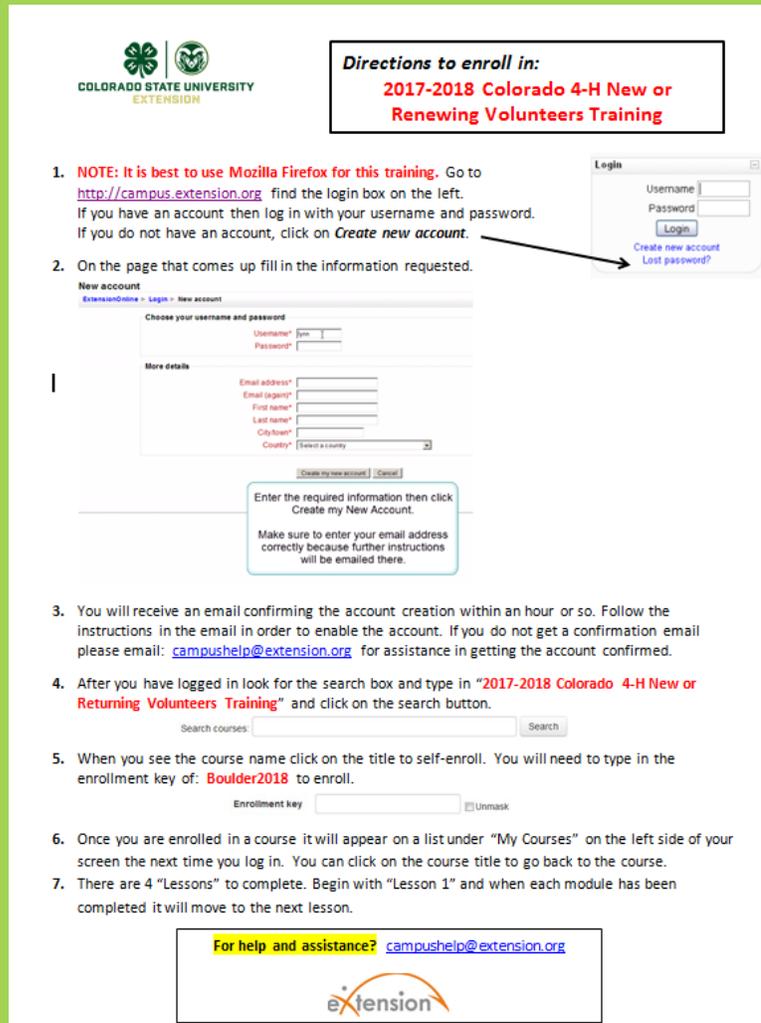
4

ONLINE TRAINING

1. Complete all four training modules. Go to <http://campus.extension.org> find the login box on the left. If you have an account then log in with your username and password.

Note: (Most will need to create a new account.)

NEW FOR 2018



Directions to enroll in:
2017-2018 Colorado 4-H New or Renewing Volunteers Training

1. **NOTE: It is best to use Mozilla Firefox for this training.** Go to <http://campus.extension.org> find the login box on the left. If you have an account then log in with your username and password. If you do not have an account, click on **Create new account**.
2. On the page that comes up fill in the information requested.
3. You will receive an email confirming the account creation within an hour or so. Follow the instructions in the email in order to enable the account. If you do not get a confirmation email please email: campushelp@extension.org for assistance in getting the account confirmed.
4. After you have logged in look for the search box and type in **"2017-2018 Colorado 4-H New or Returning Volunteers Training"** and click on the search button.
5. When you see the course name click on the title to self-enroll. You will need to type in the enrollment key of: **Boulder2018** to enroll.
6. Once you are enrolled in a course it will appear on a list under "My Courses" on the left side of your screen the next time you log in. You can click on the course title to go back to the course.
7. There are 4 "Lessons" to complete. Begin with "Lesson 1" and when each module has been completed it will move to the next lesson.

For help and assistance? campushelp@extension.org



When approved, you will receive a letter in the mail from Boulder County Extension.

Got questions? Contact Lisa Wallace at:

lwallace@bouldercounty.org

Phone: 303-678-6384, Fax: 303-678-6281

Lisa Wallace, Boulder County Extension, 9595 Nelson Rd, Box B, Longmont CO 80501

You are not an authorized Boulder County 4-H Leader until all of these steps are completed and confirmed. Do not work directly with youth until you are authorized to do so. You are personally liable unless you are an authorized leader.

When you are an authorized leader and are not negligent, you have liability protection as a 4-H volunteer provided by Colorado State University.